

GIVING TO A PASSION FOR LIFE

Charity no: 1125822

The ways you can give are set out below.

Whichever method you choose, please complete and return the *My Gift to A Passion for Life* form on page 2 of this document

Standing Orders

Standing orders are the easiest way to make monthly/ quarterly/ annual gifts. Please complete the enclosed Standing Order Form and return it to us. We will then send it on to your bank. You can change or cancel a Standing Order at any time.

If you set up a Standing Order by Internet banking, please instruct your bank to give your name (first name and surname) as a reference. In addition, please let us know about your Standing Order by completing the *My Gift to A Passion for Life* form (see page 2).

Alternatively, you could use your employer's GAYE Payroll Giving scheme. This is a means of giving from your income before tax is deducted - no Gift Aid Declaration is required. Some employers match an employee's charitable giving so it is worth enquiring.

One-off Gifts

These can be made by cheque, direct bank transfer or charity account (eg CAF or Sovereign Account from Stewardship Services*).

Cheque Please make cheques payable to "A Passion for Life"

Direct bank transfer Account Name: A Passion for Life
Account number: 51652656
Bank Sort Code: 40-01-04
Bank: HSBC Bank plc
60 Fenchurch Street, London EC3M 4BA

Charity Account Please make cheques or vouchers payable to "A Passion for Life"

The Charity Number for *A Passion for Life* is 1125822

*See http://www.stewardship.org.uk/sov_account.htm

Tax-efficient Giving / Gift Aid

If you are a UK taxpayer, you can increase the value of your gift by one-third simply by completing a Gift Aid Declaration. This enables the charity to reclaim from the Inland Revenue the basic rate tax you have paid on your donations.

To qualify for Gift Aid you must pay UK income tax (and/or capital gains tax) at least equal to the tax reclaimed on your donations. There is no minimum amount or minimum term for Gift Aid. If you pay tax at the higher rate you can claim further tax relief when submitting your annual tax return. We cannot do this on your behalf.

If you are unsure whether you qualify for Gift Aid or if you have any questions about tax-efficient giving, please contact Brian O'Donoghue (see right for contact details).

CHANGING YOUR GIVING

Changing a Standing Order

Please fill in a new Standing Order Form and indicate in the space provided that it supersedes your previous instructions. Please also complete a *My Gift to A Passion for Life* form (see opposite) and return them to the address below at least one month before this new instruction comes into force.

If you make a change to your Standing Order via internet banking, please let us know by completing a *My Gift to A Passion for Life* form (see below).

CHANGES IN YOUR SITUATION

Please let us know of any changes in your situation – for example the amount or frequency of a standing order, if you stop or start paying tax and particularly any change of name or address. Contact details are below.

I wish to cancel my Standing Order

You can cancel a Standing Order at any time by instructing your bank (we cannot do it for you). Again, please let us know – contact details are below.

I wish to cancel my Gift Aid Declaration

If you stop paying tax or need to cancel your Gift Aid declaration you must tell us – contact details are below.

CONTACT DETAILS for *A PASSION FOR LIFE*

Brian O'Donoghue:

E-mail: b.odonoghue@st-helens.org.uk

Address: A Passion for Life
c/o St Helen's Church Office
Great St Helen's
London EC3A 6AT

Telephone: 020 7283 2231

MY GIFT TO A PASSION FOR LIFE

Please print clearly and tick all the boxes that apply

Title: Mr/Mrs/Miss/Ms/Dr/.....
Full name:
Address:
.....
Post Code:
Email:

My Regular Gift

- I enclose a Standing Order form (please complete and enclose the form on p3 of this document)
- I have set up/changed a Standing Order by Internet Banking as follows:
£..... every starting.....
under the reference*
- I have arranged to give to *A Passion for Life* via the GAYE scheme as follows:
£..... every starting.....

My One-Off Gift

- I enclose a cheque/charity voucher for £.....
- I have arranged a bank transfer in the amount £.....
under the reference*

*Please instruct your bank to give your name and surname (eg *John Smith*) as the reference for your gift.

Gift Aid

- My gift is eligible for Gift Aid and I have completed the Gift Aid Declaration opposite
- My gift is eligible for Gift Aid and I have previously completed and returned a Gift Aid Declaration in favour of *A Passion for Life*
- My gift is not eligible for Gift Aid

**GIFT AID DECLARATION
For A Passion for Life**

I want *A Passion for Life* to treat as Gift Aid donations:- (tick as appropriate)

- All donations I make from the date of this declaration until I notify you otherwise
- The enclosed single donation to *A Passion for Life* of £.....
- The donation(s) of £..... which I made on/...../.....

I am a current UK taxpayer and I understand that in the tax year in which I make the donation(s) specified in this declaration I need to have paid sufficient UK tax to cover any repayment claimed by *A Passion for Life* on the donation(s) specified in this declaration.

Signed.....Date 20.....

In completing the *My Gift to A Passion for Life* form and/or the Gift Aid Declaration and/or the Standing Order form you agree that *A Passion for Life* may collect, store and use any personal information with which you may provide us, for the purposes of administering your gift and complying with any requests for information from the Inland Revenue and for the purpose of providing you with information about our current and future activities.

Please return the whole of this form (together with a Standing order form or cheque if applicable) to:

Brian O'Donoghue
A Passion for Life
c/o St Helen's Church Office
Great St Helen's
London EC3A 6AT

STANDING ORDER FORM

for A Passion for Life

Please print clearly

To the Manager of:

(your bank)

(branch address)

(post code)

• Please pay

Account Name: A Passion for Life

Account Address: c/o St Helen's Church Office, Great St Helen's, London EC3A 6AT

Account number: 51652656

Bank Sort Code: 40-01-04

Bank Address: HSBC Bank plc, 60 Fenchurch Street, London EC3M 4BA

• The sum of £.....(in figures).....(in words) on the day of
..... 20..... (date of first payment) and on the same date in each succeeding
month / quarter / year formonths / until20...../..... or until further notice

(delete / complete as applicable)

• Please debit my account:

.....
(your bank account number) (your bank sort code)

Please cancel my existing standing order to *A Passion for Life* (tick if this applies)

Signed Date 20.....

Name
(please print your full name clearly)

Address
(please print clearly)

.....Post Code

Please return this form to **Brian O'Donoghue**
A Passion for Life
c/o t Helen's Church Office
Great St Helen's, London EC3A 6AT

Please do not send this form to your bank